



| Waxahachie

Position Summary

Just Between Friends Waxahachie/Mansfield, (JBF Waxahachie) Paid Positions serve our local community with exceptional customer service - making the JBF Waxahachie sales event a wonderful selling and shopping experience for families.

These Positions are temporary, seasonal, contract labor positions and a 1099 will be given to anyone who earns \$600+ per year.

Every position is vital and very important to enable us to run the JBF Waxahachie sale.

If at any time you feel JBF is not the right fit for you or if JBF feels that way, there will be no hard feelings and your remaining scheduled hours will be forfeited.

Arriving on time and being ready to start your shift at your shift starting time, is expected. You will report to the Floor Manager on duty.

Paid Position PERKS:

- ✦ Earn \$10.00/hour
- ✦ Shop Extra Early during the Presale
Shopping Time, Fri. 11:30am
& Sat. 1/2 off Sale 2:30pm
- ✦ Receive a Friend pass to give to a friend to shop at the Friend Pass
Shopping Time, shopping time Fri. 1:00pm
- ✦ If you work 15+ hours you will receive a JBF T-shirt to wear during your shift (we have aprons if you forget it or are not working 15+ hours)
- ✦ Have a great time working with us and helping families
(You do not have to be a Consignor for these Positions.
If you are, Consignors earn 60% of their sold items for this position.)



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Duties & Responsibilities Include: During the sales event:

Set Up/Drop Off:

- Set up PVC sales floor signage, sales floor merchandising & stocking the floor with inventory
- Clothing & Shoe Inspection: check consignor items for stains, quality, and condition
- Zone Merchandising: organize items onto sales floor shelves and tables

Sale Time:

- Welcome shoppers and take tickets/admission at entrance
- Work hold area, stroller area
- Keep rolling racks and shopping bags flowing from checkout to the front door and back again
- Keep rolling racks clear of go back items. Sort put backs and re-merchandise the sales floor
- Match lost tags/items
- Assist with bagging customers' purchases
- General sales floor organization and customer service
- Check receipts and thank shoppers at exit
- Assist customers at the registers; scan items and collect payment with both speed and accuracy; engage in polite and positive conversation with shoppers

Post-Sale Sort/Breakdown:

- Sort unsold clothing and items for donation and seller pick-up, Load donations into boxes
- Seller Pick Up: verify items at exit

Physical Requirements During the sales event, will be walking and standing for most of the duties listed above. Wear comfortable shoes.

Set Up - Tear Down (Hubby set up/load shift):

- Unload trailer; set up/dismantle racks, shelving, tables; load trailers. Lifting items that weigh over 25 lbs.

Set Up and Tear Down shifts will require heavy lifting.

We are so excited that you have decided to join us with our JBF Waxahachie sales event. We look forward to working with you.



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Q: What is the work environment like?

A: It's fun! We love to smile & laugh as we work together to put on this great event for the community.

Q: How many hours can I expect to work?

A: We will be hiring people to work between 15-40 hours during the sale week. The application will ask your preference for number of hours.

Q: Can I bring my child with me to work?

A: No, like other retail stores such as Target, you are not allowed to bring anyone with you to your shift.

Q: What if I only like to do certain roles?

A: We'll be hiring for a range of roles. The application will ask you to rate each type of role. To fill all the shifts, preference will be given to individuals that have a willingness to do multiple types of roles.

Q: Will there be training?

A: Yes, training for all roles will happen on-site during the sale event.

Q: Are there breaks? A: For every 4 hours of work, there is 15 minutes of paid break time available throughout your shift for bathroom or snack breaks. For shifts longer than 8 hours there is a 30 minute unpaid meal break.

Q: What is the hiring process?

A: Step 1 = you apply

Step 2 = JBF Waxahachie will make applicant decisions and send out notifications

Step 3 = JBF Waxahachie will reach out after the schedule is made to verify your hours to make sure they work for you.

Q: What if I have a question that isn't covered here?

A: Please e-mail us at Christywalker@jbfsale.com

You're going to love being a part of the JBF Waxahachie team. 😊